## Request to Change Grade Mode

### Request to: (please circle one)  
Change a Class to Pass/Fail  
Change a Class to Standard Grade

Circle one:  
Fall  
Spring  
Summer I  
Summer II  
Year: __________________

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First</th>
<th>Middle</th>
<th>WFU ID Number</th>
</tr>
</thead>
</table>

- The last day to change from grade mode to pass/fail is the drop date.
- The last day to change from pass/fail to grade mode is the Friday on the twelfth week of the semester.
- Elective Pass/Fail is available to Sophomores, Juniors and Seniors only.

Department/Course Number/Section: ___________________________________________________________  
Course Title and Instructor’s Name: _____________________________________________________________  
Course Reference Number (CRN): _______________________________________________________________

**REQUIRED APPROVALS:**  
Instructor’s Signature _________________________________ Date: ______________  
Advisor’s Signature _________________________________ Date: ______________  
NCAA Athletes ONLY: (Athletic Counselor’s approval) _________________________________